

**APPENDIX A**

**RESPONDENT'S GUARANTEES**

- I. The respondent certifies it can and will provide and make available, at a minimum all services set forth in this proposal.

Signature of Official:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Firm:\_\_\_\_\_

Date:\_\_\_\_\_

## APPENDIX B

### RESPONDENT'S REPRESENTATIONS

- a. Respondent is independent under the requirements of the American Institute of Certified Public Accountants including those in Interpretation 10 of Rule 101 of the AICPA Code of Professional Ethics and *Government Auditing Standards*.
- b. Respondent meets the continuing professional education requirements of *Government Auditing Standards* issued by the Comptroller General of the United States.
- c. The audit organization has an appropriate internal quality control system in place and has participated in an external quality control review program as required by *Government Auditing Standards*, and will submit or has submitted a copy of its most recent external quality control review report to the State Auditor General.
- d. Respondent is knowledgeable with generally accepted accounting principles for state and local government units and with the generally accepted auditing standards promulgated by the American Institute of Certified Public Accountants; *Government Auditing Standards* issued by the Comptroller General of the United States; the Single Audit Act of 1984 as amended in July 1996 and the provisions of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and OMB Guidance 2 CFR part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards - Subpart F – Audit Requirements . Respondent will conduct the audit and report in accordance with those standards.
- e. Respondent warrants the firm has professional liability insurance (please list type and amount).
- f. Respondent warrants that the license to practice of the firm, partner-in-charge, and senior accountant in charge of the fieldwork are valid and current.
- g. Respondent warrants that there are no client conflicts that would inhibit the ability to perform the audit in accordance with professional standards.
- h. Respondent warrants that it will not delegate or subcontract its responsibilities under an agreement without the express written permission of the Town of Barrington.
- i. Respondent warrants that all information provided by it in connection with this proposal is true and accurate. Any representations made with the submission will be relied upon and if proven to be false will be grounds for termination of the contract, if awarded. False representations will also be grounds for forfeiture of all payments under the contract. This will not limit the municipality or regional school district from seeking any other legal or equitable remedies.

Signature of Official:\_\_\_\_\_

Name (typed):\_\_\_\_\_

Title:\_\_\_\_\_

Firm:\_\_\_\_\_

Date:\_\_\_\_\_

**APPENDIX C**

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES  
FOR THE AUDIT OF THE 2015 - 2017 FINANCIAL STATEMENTS AND  
UCOA AGREED-UPON PROCEDURES**

	Town Hours	School Hours	Federal Award Hours	Total Hours	Agreed- Upon Procedures (AUP) Hours	Standard Hourly Rates	Quoted Hourly Rates	Total
Partners								
Managers								
Senior								
Staff								
Other (specify):								
Subtotal								

Total all-inclusive maximum price for 2015 (including CAFR): \$ \_\_\_\_\_

Total all-inclusive maximum price for 2016 (including CAFR): \$ \_\_\_\_\_

Total all-inclusive maximum price for 2017 (including CAFR): \$ \_\_\_\_\_

**Grand Total** \$ \_\_\_\_\_

Note: The rate quoted should not be presented as a general percentage of the standard hourly rate or as a gross deduction from the total all-inclusive maximum price.

**Additional cost to reconcile Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position. (Town's Option)**

FY2015 \$ \_\_\_\_\_

FY2016 \$ \_\_\_\_\_

FY2017 \$ \_\_\_\_\_